

Unit Presidents Meeting

April 9th, 2019 - 9:30 am

Head Start Auditorium
1260 E. 33rd St., Signal Hill, CA 90755



Please complete and attach this form to your paperwork and turn into your Area Advisor.

Unit Name: _____

Person Completing Form: _____ PTA Position: _____

Phone #: _____ email: _____

What to turn in:

REQUIRED (please initial all items turned in)

<u>UPs initial</u>	<u>RB Pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	79	Treasurer's Report	March	1
_____	209	Officers Contact Form 2019 - 2020		

OTHER ITEMS (please initial all items turned in)

<u>UPs initial</u>	<u>RB pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	40	Membership Dues		
_____	207	Teacher of the Year Essays		
_____	204	Reservations - Thirty-Third District PTA Convention Dinner		
_____	Below	PTA Membership Envelope Order		
_____	Below	Thirty-Third District Calendar Order		
_____	142	Bethune Donation		



Money Matters Form - Make all checks payable to **LBCPTA** unless otherwise noted.

Item	Total	Check #
Membership: (#) _____ members X \$5.05	\$	
Membership: (#) _____ members X \$5.05	\$	
Reservations - Thirty-Third District PTA Convention Dinner	\$	
Convention: LBCPTA T-shirt	\$	
Convention: LBCPTA Lunch	\$	
Other: PTA Membership Envelope Order \$15/box of 500	\$	
Other: Thirty-Third District Calendar Order \$2 each	\$	