

Unit Presidents Meeting

March 12th, 2019 - 9:30 am

Head Start Auditorium
1260 E. 33rd St., Signal Hill, CA 90755

Election Meeting for 2019 – 2021

LBCPTA Board of Directors

Please complete and attach this form to your paperwork and turn into your Area Advisor.



Unit Name: _____

Person Completing Form: _____ PTA Position: _____

Phone #: _____ email: _____

What to turn in:

REQUIRED (please initial all items turned in)

<u>UPs initial</u>	<u>RB Pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	79	Treasurer's Report	Jan. & Feb.	1
_____	85	Mid-Year Audit	Jul. – Dec. 2018	2
_____	191	Historian's Report		2
_____	77	Budget Update	Year to date actuals	1

OTHER ITEMS (please initial all items turned in)

<u>UPs initial</u>	<u>RB pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	40	Membership Dues		
_____	195	LBCPTA Communications Form		
_____	194	Reservations - Thirty-Third District Spring Meeting		
_____	-	Delegates Names: _____		
_____	142	Bethune Donation		



Money Matters Form - Make all checks payable to LBCPTA unless otherwise noted.

Item	Total	Check #
Membership: (#) _____ members X \$5.05	\$	
Membership: (#) _____ members X \$5.05	\$	
Reservations - Thirty-Third District Spring Meeting	\$	
Other:	\$	
Other:	\$	