

Unit Presidents Meeting

October 9th, 2018 - 9:30 am

Head Start Auditorium - 1260 E. 33rd St., Signal Hill, CA 90755



Please complete and attach this form to your paperwork and turn into your Area Advisor.

Unit Name: _____

Person Completing Form: _____ PTA Position: _____

Phone #: _____ email: _____

What to turn in:

REQUIRED (please initial all items turned in)

<u>UPs initial</u>	<u>RB Pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	79	Treasurer's Reports	September	1
_____	109	Council Assessment Fee	\$100.00	
_____	77	Unit Approved Budget	Sept 2018 – June 2019	1
_____	125	Officer, Chairman & Delegate List		1
_____	40	Membership Dues		

OTHER ITEMS (please initial all items turned in)

<u>UPs initial</u>	<u>RB pg.</u>	<u>Item</u>	<u>Notes</u>	<u>Copies</u>
_____	123	Reservations – Thirty-Third District Presidents & Administrators Conference		
_____	142	Bethune Donation		



Money Matters Form - Make all checks payable to LBCPTA unless otherwise noted.

Item	Total	Check #
Membership: (#) _____ members X \$5.05	\$	
Membership: (#) _____ members X \$5.05	\$	
Council Assessment Fee \$100.00	\$	
Reservations – 33rd Pres. & Admin. Conference	\$	
Other:	\$	
Other:	\$	